

SUMMERFIELD TOWNSHIP
SPECIAL MEETING
FEBURARY 6, 2018 @ 4:00 PM

Special Meeting called to order at 4:02

Pledge of Allegiance

Roll Call; Supervisor, Carey Harris, aye, Clerk, Aloma Joslin, aye, Treasurer, Connie Blatt, aye, Trustee, Glenn Alexander, aye, Trustee, Mike Romatz, aye, All present.

Conflict of Interest, None

New Business;

A. Request to seek attorney advice from a Board Certified attorney that practices is Township Law Only. Discussion by board.
Motion Made by Glenn, 2nd by Mike to seek the advice of an Attorney that practice's only in government and township law. 5ayes, 0 nays, MC.

B. Discuss findings by Auditor regarding payroll practices. A change of 15 minute increments, Multiple papers for same person may get doubled and may be extra hours. Payroll register rebuilt. Due to a past Resolution on file with Gleaner, retirement only open to board members. Carrie made the motion that is as follows; Retirement only open to board members only. 2nd by Mike, 5ayes, 0 nays, MC

C. Discuss findings by Auditor and confirmed with Gleaners regarding participating in the Retirement Plan.
Motion made by Carrie, 2nd by Aloma that effective as of this date Feb. 6, 2018 to only have the board in the Retirement Acct. the hourly employees will need to cease retirement and go to social security. 5ayes, 0 nays, MC

D. Discussion on purchasing computer software program from BS&A. We now have the BS&A General Ledger, and would like to purchase from BS&A Accts. Receivable and Accts. Payable. Installation, training and set - up included. System to cut down work of auditor. Cost is approx. \$6515.00 - \$7510.00 in three payments each. Motion made by Glenn to purchase BS&A as stated supported by Mike, 5ayes, 0 nays, MC

E. A discussion of the Treasurer setting up 1 pool account excluding taxes & payroll, to make banking & accounting simpler, this being the recommendation of the Auditor.

Adjourn special meeting at 4:39, 1st Carrie supported by Mike, 5 ayes,MC

Township Clerk,

Aloma Joslin

Guests, Bob & Ginny Millspaugh