

Summerfield Township
9971 N Finley Lake Ave., Harrison, MI 48625
Board Meeting
March 31, 2020 at 6:30 PM


1. CALL TO ORDER/PLEDGE **6:27PM**
2. ROLL CALL
Supervisor – Dan Wilhelm / Present
Clerk – Wendy Daves (Absent)
Treasurer – Jaclyn Hall / Present
Trustees: - Michael Romatz / Present
Glenn Alexander/ Present
3. GUEST
4. PUBLIC COMMENT – n/a
5. CONSENT AGENDA
 - A. Payroll – approval of payroll **Motion: Dan Wilhelm 2nd Glenn Alexander - All in favor**
 - B. Accounts Payable – prior bill and current bills paid **Motion Dan Wilhelm 2nd Glenn Alexander - All in favor**
 - C. Approve minutes from February 25, 2020 **Motion Dan Wilhelm 2nd Michael Romatz All in favor**
6. TREASURER’S REPORT – gone over account balance sheet
7. NEW BUSINESS
 - A. BUDGET AMENDMENTS – motion to appoint Treasurer to sign in absent of Clerk. Go over budget amendments for 2020-2021 fiscal year. **Motion Dan Wilhelm 2nd Glenn Alexander - All in favor**
 - B. NEW OFFICE – add an additional office for Clerk to help fit the needs of the township board. **Motion Dan Wilhelm Glenn Alexander – All in favor**
 - C. RESIGNATION OF WENDY DAVES (GIVE DATE) – Treasurer presented letter from Wendy Daves Clerk. Board agreed to accept letter of resignation for April 2, 2020. Remove Wendy Daves and Sabrina Rhinehart from Chemical Bank **Motion Dan Wilhelm 2nd Glenn Alexander - All in favor**
 - D. RESIGNATION OF TREASURER JACLYN HALL (GIVE DATE) – Treasurer Jaclyn Hall presented letter to step from Treasurer to Clerk. **Motion Dan Wilhelm 2nd Glenn Alexander – All in favor**
 - E. APPOINTMENT OF CLERK – **Motion to appoint Jaclyn Hall as Clerk will take affect on April 2, 2020. Motion Dan Wilhelm 2nd Glenn Alexander**
 - F. APPOINTMENT OF TREASURER – **Motion to appoint Kelli Stamper as Treasurer, to affect on April 2, 2020. Motion Dan Wilhelm 2nd Glenn Alexander and Michael Romatz**
 - G. ELECTION WORKERS PAY – 13.00/hr. for Chairperson and \$25.00 for receiving board. **Motion Dan Wilhelm 2nd Glenn Alexander – All in favor**

- H. BOR PAY - \$60/chair \$50/member - \$25/Secretary - **Motion Dan Wilhelm 2nd Glenn Alexander – All in favor**
- I. PLANNING COMM PAY - \$50/Chair \$40/member - \$25/Secretary – **Motion Dan Wilhelm 2nd Glenn Alexander – All in favor**
- J. BUILDING NEW ROOM – approve Thomas Rhinehart and Mike Romatz to build room. **Motion Dan Wilhelm 2nd Glenn Alexander/Jaclyn Hall**
- K. FIRE SECURITY FOR PERMANENT RECORDS- seeking prices up to \$1000.00 to purchase a large fireproof gun safe for Township records. **Motion Dan Wilhelm 2nd Michael Romatz**
- L. DYNO LABEL MAKERS (ELECTIONS & TREASURER) **Motion Dan Wilhelm 2nd Michael Romatz**
- M. Gleaner – retirement plan – motion to move to a fiscal year and set up new billing.

Motion Roll Call Vote

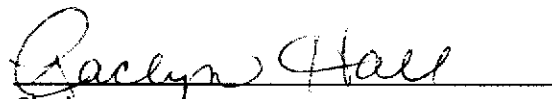
Dan Wilhelm	yea X	nay
Michael Romatz	yea X	nay
Glenn Alexander	yea X	nay
Jaclyn Hall	yea X	nay
Wendy Daves	- Absent	

ADJOURN MEETING – Motion Jaclyn Hall 2nd Dan Wilhelm



 Supervisor

4/22/20
 Date



 Clerk

4/22/20
 Date